<u>Regional Information Sharing Protocol</u>

1. Members will recall that over the last year GONE has been developing a regional Information Sharing Protocol and that a report was brought to the June 2009 meeting outlining the process. This work is now complete and training for those who share information as part of their work is underway. A summary of the protocol is attached at appendix 1. Anyone wishing to have a copy of the full protocol and guidance notes can do so by contacting Helen Dixon 528434 or Helen.dixon@stockton.gov.uk

2. In this area we are at the stage where the protocol can be signed by the lead for each of the Responsible Authorities. However at the time of writing this report we have been asked by GONE to put this on hold because Northumbria Police have challenged the protocol. Once this issue is resolved it is proposed that our District Commander will ask the Chief Constable to sign up to the protocol as the first signatory. It is suggested that the protocol will then be passed to the SSP representative for each responsible authority for them to get the protocol signed by their Chief Officers/Executives. Once signed it will be picked up from the SSP member by a member of the Community Safety Team each time to be passed to the next signatory.

3. GONE are working with Health (Strategic Health Authority) who are liaising with PCT Information Governance Managers on a regional basis and they have written to each Chief Executive covering the region to ask for their cooperation in getting the protocol signed.

4. Once all responsible authorities have signed up we will continue this process with the secondary signatories. A list of proposed secondary signatories is attached at appendix 2. Members are asked to consider this list and whether we have included all appropriate agencies.

5. Running alongside of this process within the Council's Community Safety Team we have moved onto a secure e mail system that will be used for the transference of minutes from multi agency meetings. Work is now underway to have everyone that attends a multi agency meeting where information is shared moved onto a secure e mail system. Within the Council this will be the GCSx system. Police and Probation have their own secure systems. It is understood that voluntary agencies can move to a secure system easily and it is proposed that this should be a requirement for them to sign up to the protocol.

6. The full signing process may take some time to complete so in the interim is it suggested that we adopt the principles of the protocol.

7. Members are asked to consider and endorse the following proposals from this report:

   a) Each SSP member from the responsible authorities will take responsibility for getting the protocol signed by their Chief Officer/Executive.
   b) Protocols from MARAC, MAPPA and PPO, be sent to Helen Dixon by 1st April 2010.
   c) Each partner representative who attends a multi agency meeting where information is shared will have a secure e mail account.
   d) The principles of the protocol will be adopted from 1st April 2010.

Community Safety Manger
5th March 2010